
E-TENDER DOCUMENT

**Event Management of
‘World Robot Olympiad Nationals 2026’ &
‘World Robot Olympiad APAC 2026’**

**At
GMR Arena, Hyderabad**

TENDER INVITING AUTHORITY

National Science Centre

Near gate No. 4, Pragati Maidan

Bhairon Marg, New Delhi – 110001

(A unit of National Council of Science Museums)



**Ministry of Culture
Government of India**



NATIONAL COUNCIL OF SCIENCE MUSEUMS

Disclaimer & Disclosures:

This document is intended to give background information on the captioned project to the interested agencies. While NSCD/NCSM has taken due care in preparation of the information contained herein and believe it to be accurate, neither NSCD/NCSM nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested agencies/contractors are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely only on the information provided by NSCD/NCSM in submitting the e-Tender. The information is provided on the basis that it is non-binding on NSCD/NCSM or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

NSCD/NCSM reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party submitting the Tenders.

No contractual obligation on behalf of NSCD/NCSM, whatsoever, shall arise from this Tender unless & until a formal contract is signed and executed by duly authorized officers of NSCD/NCSM and the bidder in due course after invitation of tenders.

NSCD/NCSM may modify any / all of the terms of this Tender process giving due notification through the Central Public Procurement Portal of Government of India.

NSCD/NCSM will not be liable for any costs incurred by the Bidders in the preparation of the Tender & its presentation. The preparation of Bidder's proposal will be made without obligation by NSCD/NCSM to acquire any of the items included in the Bidder's product, or to select any Bidder's proposal, or to discuss the reasons why the Bidder's proposal is accepted or rejected.

All information included by the bidders in their proposals will be treated in strict confidence.

This document is the property of National Council of Science Museums (NCSM). It may not be copied, distributed or recorded on any medium, electronic or otherwise, without NSCD/NCSM's written permission thereof, except for the purpose of responding to NSCD/NCSM for the said purpose. The use of the contents of this document, even by the authorized personnel / agencies for any purpose other than the purpose specified herein, is strictly prohibited and shall amount to copyright violation and thus, shall be punishable under the Indian Law.

INSTRUCTIONS TO THE TENDERERS/BIDDERS FOR E-SUBMISSION OF BIDS ONLINE THROUGH E-PROCUREMENT SITE <https://eprocure.gov.in/eprocure/app>

This tender document has been published on the Central Public Procurement (CPP) Portal (URL: <https://eprocure.gov.in/eprocure/app>). The tenderers/bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates (DSC). The instructions given below are meant to assist the tenderers/bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Tenderers/bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Click here to Enroll**” on the CPP Portal. Enrolment is free of Charge.

As part of the enrolment process, the tenderers/bidders will be required to choose a unique username and assign a password for their accounts.

Tenderers/bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Upon enrolment, the tenderers/bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

Only one valid DSC should be registered by a tenderer/bidders. Please note that the tenderers/bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

Bidder then logs in to the site through the secured log-in by entering their user ID & password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- (a) There are various search options built in the CPP Portal, to facilitate tenderers/bidders to search active tenders by several parameters. These parameters could include organization name, location, date, value, etc. There is also an option of ‘**Advanced Search**’ for tenders, wherein the tenderers/bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- (b) Once the tenderers/bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective “My Tenders” folder. This would enable the CPP Portal to intimate the tenderers/bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- (c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- (a) Tenderer/bidder should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and contents of each of the documents that need to be submitted.
- (b) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally they can be in PDF / XLS / RAR / DWF formats as mentioned. **Bid documents may be scanned with 100 dpi with black and white option.**
- (c) To avoid the time and efforts required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the tenderers/bidders. Tenderers/bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting the bid just by tagging and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Tenderer/bidder should log into the site well in advance for bid submission so that he/she uploads the Bid in time i.e. on or before the bid submission time as per the system. Bidder will be responsible for any delay due to other issues.
- 2) Tenderer/bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the tenderers/bidders. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
- 4) The tenderer should furnish EMD in requisite format as indicated clause 3 of T&C of the NIT.
- 5) Tenderers/bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. The price bid has been given as a standard **Rate Quote Sheet** in .xls format with the tender document, which is to be downloaded and to be filled by all the tenderers/bidders. Tenderers/bidders are required to download the **Rate Quote Sheet** file, open it and complete the **blue/cyan colored (unprotected)** cells with their respective financial quotes and other details (such as name of the Tenderer/bidder). No other cells should be changed. Once the details have been completed, the tenderer/bidder should save it and submit it online, without changing the filename. If the **Rate Quote Sheet** file is found to be modified by the tenderer/bidder, the bid will be rejected. In e-Tendering, intending tenderer/bidder can quote their rate in figures only. The total amount is generated automatically. Therefore, the rate quoted by the tenderer/bidder in figures shall be taken as correct. The Comparative Statement is also generated automatically by the system. The Comparative Statement and rate quoted by each tenderer/bidder shall be downloaded. **The manual calculation check of tenders/bids and Comparative Statement, shall be final. In case, any discrepancy is noticed, the decision of appropriate NSCD/NCSM authority shall be final and binding.**
- 6) The server time (which is displayed on the tender's/bidder's dashboard) will be considered as the standard time for referring the deadlines for submission of the bids by the tenderers/bidders, opening of bids etc. The tenderers/bidders should follow

this time during bid submission. The tenderers/bidders are requested to submit the tenders/bids through online e-tendering system to the **Tender Inviting Authority (TIA)** well before the bid submission end date & time (as per Server System Clock).

- 7) All the documents being submitted by the tenderers/bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized tender/bid openers.
- 9) Upon the successful and timely submission of tenders/bids, the portal will give a successful tender/bid submission message & a tender/bid summary will be displayed with the NIT/tender/bid no. or Name of Work and the date & time of submission of the tender/bid with all other relevant details.
- 10) The tender/bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any tender/bid opening meetings.

ASSISTANCE TO TENDERERS/BIDDERS

- (a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority (TIA), National Science Centre, Near Gate No. 04, Pragati Maidan, Bhairon Road, New Delhi- 110001 Ph. 011-7428693716-17 **Website: www.nscd.gov.in Email: nscdl01@gmail.com,**
- (a) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed call to the 24x7 CPP Portal Helpdesk Ph. **1800-3070-2232.**

National Science Centre, Delhi
(National Council of Science Museums, Min. of Culture, Govt. of India)

Ref. No: NSCD/18011/E-Tender-02/2026-27

Date: 27.07.2026

On-line digitally signed 'Request for Proposal' (RFP) are invited for **Event Management of 'WRO Nationals and World Robot Olympiad APAC 2026'** in GMR Arena, Hyderabad in two Bid System of QCBS (Quality and Cost Based Selection), from competent event management agencies /consortiums having experience in event management of national / international level technical events. Reputed agencies who satisfy the eligibility criteria enumerated in the Tender Documents as per clause No.1 of Terms and Conditions may download the RFP document from the Central Public Procurement Portal (CPPP): <http://eprocure.gov.in/eprocure/app> and submit their bid online on CPP portal as per the following schedule: -

Bid Document Published Date	27-07-2026 17:50
Bid Document Download Start Date	27-07-2026 18:00
Bid Clarification Start Date	28-07-2026 10:00
Pre- Bid Meeting Date	31-07-2026 at 03:00 PM at Dual Mode. Note: Link for VC to be provided on receipt of request by email to nscdl01@gmail.com
Bid Clarification End Date	03-08-2026 12:00
Bid Submission Start Date	04-08-2026 12:00
Bid Submission End Date & Time	11-08-2026 14:00
Earnest Money Deposit (EMD)	₹6.00 lakh (Rupees Six Lakh only) shall be submitted by the bidder.
Technical (Techno-Commercial) Bid Opening Date	12-08-2026 14:30
Technical Presentation to be made at <u>National Science Centre, Delhi</u>	14/08/2026 at 11.00 am
Financial Bid opening Date	To be notified later to the bidders who submitted their bids.

Tender document can be downloaded from Central Public Procurement Portal (CPPP) website "[http:// eprocure.gov.in](http://eprocure.gov.in)"

Submission of the Bid: This Tender is an e-Tender; **bids are to be submitted through CPP Portal (<http://eprocure.gov.in>) only.** Bids submitted in physical forms will be summarily rejected.

Details of Tender fee, EMD, submission of tender, etc. are indicated in the tender document.

The online bid both Technical (Techno-Commercial) Bid and Financial bid duly furnished in Cover –I and Cover-II respectively should be uploaded by the due date and time as per the above schedule. The responsibility to ensure the same and timely uploading lies with the bidders.

NSCD/NCSM reserves the right to amend / withdraw any of the terms and conditions in the Tender Documents or to reject any or all Tenders without giving any notice or assigning any reason. NSCD/NCSM also reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. NSCD/NCSM shall also not be bound to accept merely the lowest tender but the technical suitability, capability and superiority of the design shall be of prime consideration for selection.

Brief Information about the project

National Council of Science Museums, Kolkata, Ministry of Culture, Government of India is the implementing agency for organizing “WRO Nationals-2026 and WRO APEC - 2026’ in Technical collaboration with the India Stem Foundation.

This three-day events are the National level and international level events of World Robot Olympiad held at different levels like district and state as well as international participation. These are technical events in which the participants are young school students to Engineering students from all parts of the world. There are different categories in this event in which students design their robots using the kits and program it in such a way that the robot performs the pre-defined task in autonomous mode. The designs, performances and the speed of flawless operation are all judged by a team of judges and prizes are awarded to the winning students and some of these projects are recommended for participating in the WRO Internationals - 2026.

The event management team is required to understand the technical requirements like the surface finish requirements for pit tables, game tables, uniform and flicker free lighting conditions, live scoring display and processing of results etc. and organize the event smoothly without any glitches.

Appendix to NIT

1. SUMMARY CONDITIONS OF CONTRACT

Time for installation	1 day prior to the event.
World Robot Olympiad Nationals	26th August 2026 -28th August 2026 (both days inclusive) at GMR Arena, Rajiv Gandhi International Airport, GMR Convention Centre, Besides Novotel, Shamshabad, Mamidpally, Hyderabad, Telangana 501218
World Robot Olympiad APAC	25th Sept 2026 -27th Sept 2026 (both days inclusive) at GMR Arena, Rajiv Gandhi International Airport, GMR Convention Centre, Besides Novotel, Shamshabad, Mamidpally, Hyderabad, Telangana 501218
Dismantling and vacation of hall	On the night of the last event date
Payment	100% after successful completion of each event.
Earnest Money to be deposited with the e-tender	Rs. 6.00 lakh. (Rs. Six Lakh only) Refer Clause No.- 3 Terms and Conditions of NIT.
Performance Guarantee	5% of the order value to be deposited by the successful bidder on award of the contract/LoI
Liquidated damages for non-completion of work in time or unsatisfactory work done	Deduction of up to a maximum of 10% of contract value at the discretion of NSCD/NCSM.

2. **Period of submitting final bill:** Within 10 days from the date of virtual completion of event with measurement of items duly completed and countersigned by the authorized representative of NSCD/NCSM.

3. **BANK DETAILS OF NATIONAL SCIENCE CENTRE, DELHI FOR SUBMISSION OF EMD / PERFORMANCE GUARANTEE**

Name of the Account Holder	NATIONAL SCIENCE CENTRE, DELHI
Account No.	2417101004100
Bank Name	CANARA BANK
Bank Address	6, Bhagwan Das Road, New Delhi
IFSC Code	CNRB0002417
MICR Code	110015045
Type of Account	Saving Account
Branch Code	2417

TERMS AND CONDITIONS FOR EVENT MANAGEMENT OF WRO NATIONALS” TO BE ORGANISED GMR Arena, Hyderabad.

Online E-Tenders are hereby invited on behalf of National Science Centre, Delhi (NSCD/NCSM) from reputed event management agencies having proven experience in organizing events of national and / or international level for organizing “WRO Nationals” in GMR Arena, Hyderabad.

1. The E-Tenderer should fulfill the following minimum eligibility criteria:

The bidder should be an event management company / organization Firm/agency having experience in event management of programs/events at national and/or international level involving technical aspects for central government/ state government/ PSUs, Corporate bodies etc. The bidder should have past experience, technical and financial capabilities on the lines mentioned below.

a) Accomplished and completed such/similar project of repute successfully as under during the last 5 financial years ending March 2026:

1. Minimum one project of Rs.140 lakhs or
2. Two projects of Rs. 90 lakhs or above
3. Three projects of Rs. 70 lakhs or above

Provide details in **Annexure-1**.

Note: Similar work means execution of national/international technical conferences, exhibitions, robotics competitions, STEM events, science festivals, technology expos, sporting championships, government summits, or comparable events involving venue setup, branding, AV integration, registration, hospitality, logistics, and event management.

b) **Technical Expertise:** The bidder should have a panel of expert (s) on their rolls or in collaboration in related fields, as under:

Project team with at least three members, with expertise in Concept planning and Execution, Hospitality and Event management including AV projects, Project Management etc. The details of these experts to be submitted along with their profile/achievements. In case the professionals are not on regular roles, a letter of comfort to be provided from their collaborators/partners with their credentials. (**Annexure – 2**)

c) The bidder should have experience in the field of event management for the last 5 years. Necessary documentary proof to be submitted.

d) Infrastructure:

- i) The bidder or his partner should have a permanent set up and a well-equipped local office in the city of Hyderabad. Details of the same to be provided.
- ii) The bidder should ideally have sufficient exhibition materials (as detailed in the BoQ) and other such material that may be required for successful event management. The detail of such physical infra-available with the bidder should also be provided.

- iii) The bidder should provide the details of printing facility (catalogue/publication as well as printing on various media) partnered-with or have tie up with multiple printing agencies for executing large scale digital printing on various media in ultra-short duration and installation in the venue. Details to be submitted in **Annexure – 2A**.
- e) Financial soundness - The applicant should have:
1. PAN & GST registration (proof to be submitted)
 2. Should have an average financial turnover of at least Rs. 3.00 Cr. in the last 3 financial years (**Annexure-3**)
- f) Intending agency should be an independent legal entity, registered under the applicable Act for running business of similar nature. Bidder's information to be given in **Annexure – 4**.
- g) The firm/ agency should never have been blacklisted by any of the central/ state Govt. organization and no criminal case should be pending against the firm/ agency. An **affidavit is required to be submitted to this effect**. If the information provided is found to be false at a later date, necessary penal action shall be taken at the risk and cost of the agency.
2. The place of work: **GMR Arena, Rajiv Gandhi International Airport, GMR Convention Centre, Besides Novotel, Shamshabad, Mamidpally, Hyderabad, Telangana 501218**
3. Earnest Money Deposit for the tender is Rs. 6.00 lakh (Rupees Six Lakh only). The EMD should be deposited in the form of Demand Draft or Pay Order or Banker's Cheque of any Nationalized /Scheduled Bank or Bank Guarantee (valid for 6 months from the last date of submission of tender) drawn in favour of National Science Centre, Delhi payable at New Delhi. Alternatively, the EMD may also be paid through RTGS/NEFT to the bank account of National Science Centre, Delhi before the last date of submission of tenders. In case of payment of EMD through physical instrument, the physical instrument should be physically submitted at the office of National Science Centre, Delhi on any working day between 10.00 AM and 5.00 PM before and up to the last date and time of submission of the filled-in tender documents and attach a copy of the receipt/physical instrument submitted as proof of submission in the technical documents in Part – 1. In case of online transfer, the transfer should be affected by or before the last date of submission and the proof of submission of the same should be uploaded in pdf format in the technical bid in Part-1.

EMD exemption will be allowed to MSME registered agencies for the works specified in the BoQ. Bidders claiming benefits under the MSME Policy shall possess a valid Udyam Registration Certificate issued by the Ministry of MSME, Government of India. The Udyam Registration shall include NIC Code 82300 (Organisation of Conventions and Trade Shows) or any other relevant NIC Code covering event management, exhibition management, advertising, audio-visual production, stage production, business support services, or allied activities directly related to the scope of this tender. The Procuring Entity reserves the right to determine the relevance and applicability of the NIC Code(s) furnished by the bidder with reference to the tender requirements. Submission of a valid Udyam Registration alone shall not confer eligibility unless the bidder also satisfies all other technical and financial qualification criteria prescribed in

the tender. They shall submit Bid Security Declaration in the format as given in **Annexure – 9.**

4. Detailed Scope of Work

Attached in **Annexure –5** of this RFP.

5. Before submitting the E-Tender, the E-Tenderer must assess the mandatory commitment, quantum and nature of work involved in rendering the required services and deliverables for the project.

6. Evaluation Methodology:

The e-Tenders are invited under **two electronic envelopes systems**. The first electronic envelope will be named as Technical Envelope & will contain documents of tenderer's/bidder's fulfilling the eligibility conditions, scanned copies of documents towards experience details, declarations, signed & stamped E-NIT, etc. and the second electronic envelope will be named as Financial Envelope containing Rate Quote Sheet along with the cost break-ups as per BoQs in Pdf. The bidder shall submit **TECHNICAL BID ENVELOPE** and **FINANCIAL BID ENVELOPE** simultaneously. The technical bids will be evaluated first and thereafter, financial bids of only the eligible tenderers/bidders shall be opened. These envelopes shall contain one set of the following documents:

TECHNICAL BID ENVELOPE shall contain the following documents:

- i. Scanned copy of Incorporation/ Firm's Registration certificate with appropriate authority in .pdf format.
- ii. Proof of submission of EMD as per details given in Clause 3 of Terms and Conditions of this NIT.
- ii. Digitally signed e-Tender document (along with addenda/ corrigendum, if any issued to the technical bid document) should be submitted in .pdf format as a token of acceptance of terms and conditions.
- iii. Scanned copies of EXPERIENCE CERTIFICATES/ CONTRACT EXECUTION CERTIFICATE for similar works along with **Work Order/Letter of Intent** issued by Govt./Semi-Govt./Autonomous/PSUs/Municipal Bodies/Corporate Bodies and/or Corporate firms of repute as per the clause 1(a) of Terms and Conditions in PDF format.
- iv. Documents in respect of technical expertise and Infrastructure of the firm as per the clause 1 (b), (c) & (d) of Terms and Conditions in PDF format along with supporting documents. (Ref. **Annexure -2 and Annexure – 2A)**
- v. Details of Annual Turnover as per clause 1 (e) of Terms and Conditions in PDF format supported with scanned copy of returns. (Ref. **Annexure -3)**
- iv. Detailed information in respect of the bidder is to be provided in pdf format as given in **Annexure – 4.**
- v. Scanned copy of **Declarations and Undertaking (as per Annexure – 6)** duly signed with and affixing Tenderer's/Bidder's seal in PDF format. Otherwise, the NSCD/NCSM shall reject the bid.
- vi. **Scanned copies of** PAN Card, GSTIN Certificate, EPF registration certificate, ESI registration certificate, Professional Tax Registration certificate (*wherever applicable*),
- vii. Scanned copy of Affidavit with respect to clause 1 (g) of Terms and Conditions in PDF format.

FINANCIAL BID ENVELOPE shall contain two folders named “the Rate Quote Sheet in .XLS format” and “Break-up of Cost as per BoQs in pdf format” and to be submitted online (Ref. document of BOQ is available at **Annexure – 7**).

Evaluation of the bids: The submitted bids will be evaluated in two stages i.e. Stage 1 – General cum Technical Bid Evaluation and Stage 2 – Financial Bid Evaluation.

Stage-1: General cum Technical Bid Evaluation

The submitted bids will be evaluated first for the conformity with the eligibility criteria. The evaluation will involve validating the credentials submitted in the format as prescribed. **Credentials without valid proof will be invalid and will not be considered for eligibility.** The Council reserves the right to accept or reject proof of credentials at its sole discretion without having to give reasons to the Bidders thereof. In case of any agency failing to comply with the eligibility criteria, the agency will not be considered for technical presentation and further evaluation.

Only those who qualify the basic eligibility criteria will be intimated for making a presentation about their concept plans & designs along with rendered views/walkthrough/3D models etc. for the works under the scope of this RFP, details of their previously executed projects of similar event management, execution methodology proposed by them, photographs showing the quality of the materials, furniture etc. to be provided by them, curated theme and details of the cultural program etc. Duration of presentation will be 20 min. max. The presentations are to be made before the Technical Evaluation Committee (TEC) which will evaluate the proposals and award marking as per the format and weightage given in **Annexure-8.**

The minimum qualifying score for considering to open the financial bids will be 70% of total marks as above. Only those Bidders who fulfill guidelines of functional & technical requirements and score 70% or above in technical bid evaluation will be short listed for financial bid opening.

Stage-2: Evaluation of Financial Bid

Bidders are required to mention clearly the details of the taxes and duties applicable on the basic cost quoted in the financial bid.

The Financial Bids of the technically qualified bidders will be opened online through CPP Portal. The bidder with the overall lowest financial bid (L1) will be awarded a 100% score.

Financial Scores for other than L1 bidders will be evaluated using the following formula: Financial Score of a Bidder = {(Financial Bid of L1/Financial Bid of the Bidder) x 100} % (Adjusted to two decimal places)

- Note: 1. Only the financial bids indicating total price for all the components specified in this bid document will be considered.
2. Errors & Rectification: Arithmetical errors will be rectified on the following basis: “If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price

shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail”.

Combined Evaluation of Technical & Financial Bids

The technical and financial scores secured by each bidder will be added using a weightage of 60% and 40% respectively to compute a Composite Bid Score.

The bidder securing the highest Composite Bid Score will be declared as the Best Value Bidder for the award of consultancy work.

In the event the bid composite bid scores are “tied”, the bidder securing the highest technical score will be declared as the Best Value Bidder for the award of the Project.

7. Successful E-Tenderer shall be required to enter into an agreement with the NSCD/NCSM, governing the terms and conditions of the tender on non-judicial stamp paper as per the proforma enclosed.
8. The term ‘NSCD/NCSM’ wherever mentioned in the N.I.T. shall mean the authorities of the National Council of Science Museums.
9. The agency shall ensure that all statutory wages and allied benefits like P.F., Bonus, ESIC etc., as are prescribed by the Government from time to time, are paid to their staff deployed for the purpose of this contract. They shall remain liable to the authorities concerned for compliance of the respective existing rules and regulations of the Govt. for this purpose and shall also remain liable for any contravention thereof. The agency shall have to abide by the Minimum Wage Legislations and must pay Minimum Wages, as per law, to their staff/personnel deployed at any time by them for the purpose of this contract.
10. The successful bidder/ agency, who will be issued, LOI, shall submit the following documents within 3 (three) days from the date of award of letter of intent:
 - i. Duplicate copy of the LOI/award letter duly signed and sealed by the tenderer as a token of acceptance of LOI/award letter.
 - ii. Original copy of Agreement governing the terms and conditions of the Contract on non-judicial stamp paper of appropriate value.
 - iii. Submit Performance Guarantee as per the details given. After receipt of this PG amount, formal work order will be issued. (In case EMD is provided, the EMD would become a part of the PG).
11. The Performance Security shall be submitted as detailed in Clause 10 above or within such extended period as may be permitted by the Competent Authority. Failure to furnish the Performance Security within the stipulated period may result in cancellation of the award and such other action as deemed appropriate under the terms of the tender.

The Performance Security shall remain valid for the entire duration of the contract, including the defect liability/warranty period, if any, and shall remain valid for an additional 60 days beyond the completion of all contractual obligations.

The Performance Security shall be liable to be forfeited, wholly or partly, in the event of:

- a) Failure of the Contractor to perform the contractual obligations in accordance with the terms and conditions of the contract;
- b) Failure to complete the work within the stipulated time without valid justification;
- c) Breach of any material condition of the contract;
- d) Recovery of any dues, damages, penalties, or losses suffered by the Employer due to default of the Contractor.

Subject to satisfactory completion of the contract and fulfilment of all contractual obligations, the Performance Security shall be released without interest after expiry of the validity period and after adjustment of any dues recoverable from the Contractor

12. Besides setting up all the components of WRO Nationals and WRO APAC at venue by the date specified in the tender in all respects, the agency shall also be responsible for (a) engaging required skilled manpower and helpers for executing the works (b) all tools and tackles, (c) all exhibition materials, publicity materials, raw materials for decoration and stationary etc. (d) providing necessary arrangements such as food, transportation to and fro to the work site from their place of residence/ stay for the delegates by appropriate means, (e) health insurance of members etc. (f) coordinating and getting advice/ instructions from the Ministry of Culture (MoC)/ NSCD/NCSM/ISF, (g) arranging and organizing for inspection of work as and when desired, (h) all expenses towards engaging consultants, experts etc. for the purpose of this work, (i) workstations (onsite and off-site), (j) booking of travel tickets **(in compliance to the respective rules & regulations under Govt. of India)**, hotel accommodations and local transport arrangement for delegates (amount of air/ train tickets and hotel bills shall be reimbursed as per actuals) and (k) such other incidental and associated expenses for successful management of the entire event including days before and after.
13. The Tenderer/ Bidder shall declare in writing that none of their Partners, Proprietors or Directors are in any way related to any officer of National Science Centre, Delhi including the units under its control.
14. In case of any dispute arising out of this contract between the NSCD/NCSM and the agency, the matter shall be referred to the sole arbitration of a person to be appointed by the competent authority of NSCD/NCSM on receipt of an official request with details of the dispute, from either the NSCD/NCSM or the agency. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to the contract. The submission shall be deemed to be submission to arbitration under the Arbitration and Conciliation Act, 1996 or any statutory modifications or re-enactment thereof and of the rules made thereunder for the time being in force.

15. RATES

The rates quoted by the Successful e-tenderer shall be paid at net rates. They should include in their rates allowance for increase or decrease in the prices due to market fluctuation. They shall not be entitled to any separate amount (Except GST) on account of taxes like, Income tax, labour cess etc., which are in force or will be enforced or enhanced by Government or local bodies during contract period or after e-tendering. Accepted e-tender rates shall not be changed due to changes in wages of labour either.

16. PAYMENT

The entire payment shall be released to the agency only after satisfactory completion of the event and upon certification by the Ministry of Culture (MoC), supported with a joint measurement bill of the actual quantity of work executed, duly signed by the authorized representative of the agency and the representative of NSCD/NCSM/MoC. The agency shall submit their bill within 7 days after completion of the event, failing which payment processing may be delayed. The process of billing shall be initiated immediately upon receipt of the duly certified bill along with all required supporting documents, and payment shall be made as per applicable government procedures and timelines.

17. QUANTITIES

All the quantities given in the schedule of quantities are provisional. The e-tenderers shall be deemed to have given Balanced Rates for each item, irrespective of the quantities given. Also, irrespective of variation in quantities to any extent, the e-tenderer shall be paid at accepted contract rates only. Museum/NSCD/NCSM reserves the right to increase or decrease quantities to any extent. In case of necessity arising due to onsite conditions/unavoidable circumstances for executing any item of work which not mentioned in the BoQ, the same shall be brought to the notice of NSCD/NCSM within 24 hours seeking approval of item of work and the rates. Based on this, rate analysis shall be made by the NSCD/NCSM and communicated to the agency for their acceptability before execution. In case any work is executed without the approval of the competent authority of NSCD/NCSM, the decision of the rate applicable for such work shall be final and binding on the agency.

- 18. Court Jurisdiction** All disputes arising out of the tender and this contract shall be subjected to exclusive jurisdiction of the Courts at New Delhi (place of the NSCD/NCSM) and the writ jurisdiction of Hon'ble High Court (the state where the NSCD/NCSM is situated).

- 19. FORCE MAJEURE** In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts. The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire, pandemic, epidemic, quarantine restriction, natural calamities directly affecting the performance of the Contract, Flood and Acts and Regulations. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said cause by giving notice to the other party within 72 hours of the ending of the cause respectively. Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts. If deliveries/services are suspended by Force Majeure conditions lasting for more than 2 (two) months, NSCD/NCSM shall have the option of canceling this contract in whole or part at their discretion without any liability at their part.

**FORMAT FOR ARTICLES OF AGREEMENT
INSTRUCTIONS (not to be typed in Agreement)**

(Articles of Agreement have to be typed on non-judicial stamp paper. The value of the stamp paper varies from state to state and is to be known from the particular place. The stamp paper will be purchased by the successful e-tenderer and the agreement may be typed by the NSCD/NCSM according to the format.)

ARTICLES OF AGREEMENT made at

.....
(Place)

this..... day of

(Date) (Month & Year)

between the

.....
(Name of the parent Museum/NSCD/NCSM)

(under the National Council of Science Museums, a Society registered under the Societies Registration Act of _____), hereinafter referred to as the NSCD/NCSM which expression shall include its successors and assigns on the one part and.....

...

.....
(name of the successful e-tenderer)

Doing business in the name and style of

.....

.....

(Name and complete address of the successful e-tenderer)

hereinafter referred to as the successful e-tenderer which expression shall include his/their respective heirs, executors, administrators and assigns on the other part.

WHEREAS the NSCD/NCSM is desirous of getting the work of

.....

..... therein done and has caused

(Name of the work)

Notice Inviting E-tender (Including appendix), drawings, schedule of quantities and specifications describing the work and conditions of contract appended to this tender/RFP

AND WHEREAS the said NIT (including appendix) drawings as per list attached, specifications and the priced schedule of quantities and conditions of contract have been signed by or on behalf of the parties hereto.

NOW IT IS HEREBY AGREED AND DECLARED BY AND BETWEEN

THE PARTIES HERETO AS FOLLOWS:

2. In consideration of the payments to be made to him as hereinafter provided the successful e-tenderer shall upon and subject to the conditions herein contained execute and complete the work within months from the date of issue of Award of Contract (as defined under NIT clauses 4.9 and 5 (v)) and as per the said drawings and such further detailed drawings as may be furnished to him from time to time and described in the said specifications and the said priced schedule of quantities along with the progress of the work.

2. The NSCD/NCSM shall pay to the successful e-tenderer such sum as shall become payable hereunder at the time and in the manner specified in the said conditions.

2. Time is the essence of this agreement and the successful e-tenderer shall proceed with the work, throughout the stipulated period of this contract with due diligence.

2. This agreement comprises the work above and all subsidiary works connected therewith, even though such works may not be shown on the drawings, or described in the said specifications or the priced Schedule of Quantities.

2. All disputes and differences of any kind whatever except as excluded under Clause 2 of General Conditions of contract appended herewith, arising out of or in connection with the contract on the carrying out of works (Whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to arbitration as per Clause 44 of the said conditions of contract. In case of any legal dispute, other than the arbitration, the court of jurisdiction shall be at the place written in the first line of this agreement.

The provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration proceedings under this clause.

6. The following documents will be part of this agreement for all purposes in connection with the execution of this contract:

- i. e-tender document along with all annexures etc. (NIT)
- ii. Schedule of the quantities
- iii. Copies of correspondences exchanged / to be exchanged in future between the Museum/NSCD/NCSM/ and the successful e-tenderer.

In witness whereof the parties have set their respective hands the day and the year and the place hereinabove written.

Signed by for and on behalf of the NSCD/NCSM
.....
(Administrative Officer)

In the presence of

2.
.....
Seal (Finance & Accounts Officer)

2.
.....
(Project Coordinator/Engineer)

Signed by the said Successful e-tenderer

In the presence of

(2)
Seal

(2)

ANNEXURE-1: Work Experience

a) Accomplished and completed such/similar project of repute successfully as under during the last 5 financial years ending March 2026:

Sl. No.	Name of the work	Period of work	Name of Employer/ Organization that placed order.	Value of the work executed	Remarks
1.					
2.					
3.					

Note: Attach copies of certificates of completion for the projects listed above along with photographs.

(Signature of the tenderer/ applicants
with company seal/rubber stamp)

DETAILS OF EXPERT(S) / PROFESSIONAL(S) FOR THE PROJECT
(To be filled in by the bidder)

Details of Experts on Bidder's Roll or in Collaboration

S. No.	Name of Expert	Area of Expertise (Concept Planning, Execution, Hospitality, Event Management incl. AV Projects, Project Management, etc.)	Qualification	Years of Experience	Key Achievements / Notable Projects	Engagement Type (On Roll / Collaborator)
1						
2						
3						

Authorized Signatory

Name: _____

Designation: _____

Signature: _____

Seal/Stamp of the Bidder

DETAILS OF INFRASTRUCTURE FACILITIES*(To be filled in by the bidder)***1. Office Infrastructure.**

S. No.	Location	Address	Contact Person	Contact Details	Facilities
1	Hyderabad				
2	Delhi				

B. Exhibition / Event Materials Available*(Please specify type, quantity, and brief description)*

S. No.	Material Name / Description	Quantity	Condition (New/Good/Fair)	Remarks
1				
2				

C. Printing Facilities / Tie-ups

S. No.	Partner Agency Name	Address	Type of Printing Capability (Digital, Large-Scale, Vinyl, Flex, booklets, etc.)	Turnaround Time	Remarks
1					
2					

Declaration:

We hereby declare that the above infrastructure facilities are available and will be deployed for the execution of the project as required.

Date: _____

Place: _____

Authorized Signatory

Name: _____

Designation: _____

Signature: _____

Seal/Stamp of the Bidder

FINANCIAL DETAILS OF THE BIDDER*(To be filled in by the bidder)***Average Annual Turnover for the Last Three Financial Years**

Financial Year	Annual Turnover (₹ in Lakhs)
Year 1 (2023-24)	
Year 2 (2024-25)	
Year 3 (2025-26)	
Average	

Declaration:

We certify that the information above is correct and supported by documentary proof.

(NOTE: This information to be provided on the letterhead of the Chartered Accountant duly certified by him/her.

BIDDER'S INFORMATION
(To be filled in by the bidder)

S. No.	Particulars	Details/Remark
1	Name of the Firm / Agency	
2	Legal Status (<i>Proprietorship/Partnership/Company/Others</i>)	
3	Registration Number & Date (<i>Attach copy of Certificate</i>)	
4	Registered Office Address	
5	Local Office Address(es)	
6	Contact Person Name & Designation	
7	Phone Number	
8	Email ID	
9	Nature of Business	
10	Year of Establishment	
11	Number of Employees	
12	Core Areas of Expertise	
13	PAN Number (<i>Attach copy</i>)	
14	GST Registration No. (<i>Attach copy</i>)	

Declaration:

We declare that our firm/agency has never been blacklisted by any central/state government organization and no criminal case is pending against us. An affidavit to this effect is attached.

Date: _____

Place: _____

Authorized Signatory

Name: _____

Designation: _____

Signature: _____

Seal/Stamp of the Bidder

Scope of Work – Event Management for WRO India Nationals and WRO APAC 2026

Event Overview

The WRO India Nationals - 2026 and WRO APAC 2026 is a premier robotics championship that will bring together qualifying teams of students aged 8–22 years from India and countries across the Asia-Pacific region. The multi-day event will feature robotics competitions across various WRO categories, technical judging sessions, award ceremonies, culminating in the selection of teams to represent India at the WRO International finals.

Responsibilities of the agency

The agency shall be responsible for executing the complete event setup at the designated venue, **GMR Arena, Hyderabad**, strictly in accordance with the approved drawings, layout and guidance provided by the organizers. Final venue drawings shall be issued approximately 15 days before the event. The venue shall be made available to the agency for setup from **08:00 AM on the day preceding the event**, and the entire setup shall be completed and handed over to the organizers in all respects by **07:00 PM on the same day**, ensuring readiness for the event.

The event management company will appoint one senior and responsible person as a single point of contact at the venue who shall be responsible for all coordination activities with the organizers. The agency shall extend necessary support through their manpower for setting up of the game details by the organizer. The onsite management of the event will be organized and supervised by India STEM Foundation. The agency shall be responsible for providing experienced manpower for handling the event's inauguration and valediction-cum-prize distribution programs smoothly.

The agency shall ensure to supply fresh, clean and dirt-free coverings for tables, chairs etc., Octonorm structures, panels with carpet lightening etc. Utmost care to be taken to provide hygienic food to be served and entire venue to be maintained absolutely clean at all times. Frequent clearance of garbage from site to be done.

The costs involved should account for all aspects of organizing the event successfully. No payments other than the items mentioned will be admissible. The final payment will be made on the items executed at site measured jointly by the agency and the organizer (or) its authorised representative.

Technical Setup Requirements

- Competition arenas as per WRO international specifications for each category
- Tables, power supply, lighting, and signage for pit areas (team workspaces)
- Large LED screen(s) for live score display, announcements, and event branding
- Audio-visual system for ceremonies and commentary
- Dedicated judging areas with secure access
- Backup power arrangements for uninterrupted operations
- Access to venue toilets shall only be provided to participants, organisers, VIPs and employees of GMR and shall not be available to the staff of the event management company throughout the event including the setup and dismantling days. The event management company must make their own arrangements to bring and install portable bio toilets for their staff.

Other Event Elements

- Stage and backdrop design with WRO India branding
- Thematic decor aligned with annual WRO theme

- Registration counters and help desks
- Signage and directional boards for smooth navigation
- Sizing and adaptation of print collateral as per requirement on site based on digital design provided by the organizer.
- Catering arrangements for participants, staff, and VIPs
- VIP seating, green room, and media area
- Photography and videography services for both days
- Security personnel and the property of the organizers and the participants and crowd management staff
- First aid and emergency medical support
- Post event dismantling and venue clearance

Items that will be provided by the Organizers

- Layout Plan for the event in AutoCAD and PDF format.
- Branding & Print collateral as per design in digital format - Illustrator (ai) and PDF format.
- Technical game Tables for all the competition categories.

This scope is designed to ensure a seamless experience for participants, coaches, judges, and visitors, maintaining the high standards and excitement of WRO India. The selected Event Management Agency shall be responsible for the complete planning, coordination, execution, management, and successful completion of the event, including but not limited to the following:

1. Project Planning & Coordination

- Appointment of a dedicated Project Director and Project Manager as single points of contact.
- Preparation of a detailed Event Execution Plan and work schedule.
- Coordination with NSCD/NCSM, India STEM Foundation, GMR Arena, vendors, and stakeholders.
- Conduct of review meetings and submission of progress reports.

2. Venue Preparation & Infrastructure

- Complete venue setup as per approved drawings and layouts.
- Stage fabrication, backdrop, podium and ceremonial arrangements.
- Competition arenas, pit areas, judging rooms, registration zones, VIP lounge, media centre, exhibition stalls and help desks.
- Carpeting, barricading, furniture, décor and daily maintenance.

3. Branding, Signage & Graphics

- Adaptation, printing, fabrication, installation and removal of branding.
- Directional signage, sponsor branding, safety signage and information boards.
- Production of ID cards, certificates, banners, standees and display graphics.

4. Audio-Visual & Technical Services

- LED walls, display monitors, PA systems, lighting and communication systems.
- Live scoring display integration.
- Live streaming, recording and webcast.
- Technical support with standby equipment.

5. Competition Area Setup

- Preparation of competition arenas as per WRO specifications.
- Power supply, lighting, pit tables, judges' tables and scoring rooms.
- Support for installation of official game tables.
- Uniform technical conditions for competitions.

6. Hospitality & Catering

- Catering for participants, judges, officials and VIPs.
- VIP lounge and green room management.
- Tea, coffee, snacks, water and meals.

8. Transportation & Logistics

- Transportation of event materials.
- Loading, unloading, storage and inventory handling.

9. Manpower Deployment

- Deployment of trained event managers, coordinators, technicians, electricians, ushers, housekeeping, security and labour.

10. Safety, Security & Emergency Services

- Crowd management.
- Fire safety compliance.
- First-aid and emergency response arrangements.

11. Power & Electrical Services

- Temporary electrical distribution.
- Generator backup – should be fail-safe.
- UPS, cabling and certified electricians.

12. Housekeeping & Waste Management

- Continuous cleaning.
- Washroom maintenance.
- Waste collection and disposal as per the venue owner's (GMR) guidelines.

13. Photography, Videography & Media Documentation

- Professional photography and videography.
- Drone coverage (where permitted).
- Highlight film and digital archive.

14. VIP & Protocol Management

- Reception and protocol.
- Stage management.
- VIP seating and hospitality.

15. Dismantling & Venue Restoration

- Safe dismantling.
- Removal of branding.
- Venue restoration and handover.

16. Statutory Compliance

- Compliance with labour laws, GST, EPF, ESI and applicable regulations.

19. Quality Assurance

- Use of approved materials.
- Immediate replacement of defective items.
- Continuous supervision.

20. Post-Event Deliverables

- Submission of photographs, videos, reports, inventory records and completion documents.

Annexure – 6

(Format for Declarations & Undertaking to be typed on bidder agency's letter head and to be submitted in Part –I (TECHNICAL ENVELOPE) of the e-tender document)

DECLARATION -1

This is to certify that neither I/we/any of us is in anyway related to any employee in the National Council of Science Museums, Kolkata, or any of its constituent units.

Date:

Place:

(Signature of the tenderer)

With company seal/rubber stamp

DECLARATION -2

I/We hereby declare that I/we have not quoted any extra condition along with the Part-II (FINANCIAL ENVELOPE) of the e-tender.

Date:

(Signature of the tenderer)

With company seal/rubber stamp

Place:

UNDERTAKING

This is to certify that I/we have carefully gone through the drawings/specifications, etc. given in the e-tender document & have clearly understood the site working conditions, time schedule given and have accordingly quoted my balanced rates after going through all details.

I/We also undertake that the physical EMD instrument shall be deposited by me/us with the office of NATIONAL SCIENCE CENTRE, DELHI inviting the NIT e-tender before the bid opening date otherwise the NATIONAL SCIENCE CENTRE, DELHI inviting the e-tender may reject the bid and also take action to withdraw my/our enlistment or debar me/us from further tendering in NCSM or its constituent units.

I/we hereby give an undertaking that I/we shall carryout the work strictly as per the given specifications, and shall complete the same within the stipulated time frame.

Date:

Place:

(Signature of the tenderer/ bidder)

With company seal/rubber stamp

Technical Evaluation Criteria for Bidders

Sl. No.	Parameter	Max. Marks	Marking Guidelines
Technical Documentation			
1	Past 5 years' experience in the field of Event Management	10	Documentary proof of work done in the past 5 years. Full marks for ≥ 5 years' continuous work; proportionately less for lesser experience.
2	Work value / Similar Projects Executed (as per eligibility: ₹140L – one project / ₹90L – two / ₹70L – three)	20	10 marks for Minimum eligibility criteria and additional 2 marks each for work of 70 lakhs and above. Maximum Marks 20
3	Technical Personnel Availability (Expert Panel)	5	Panel with at least 3 members covering concept planning, execution, hospitality, AV, and project management. Marks as per number and expertise of personnel.
4	Infrastructure Availability (Local office, equipment, printing tie-ups, etc.)	5	Full marks for own infrastructure in Hyderabad with adequate exhibition materials; partial marks for partial compliance.
Technical Presentation			
5	• Previous Projects – Quality of Execution (photographs, videos, walkthroughs, 3D models, etc.)	40	Marks based on aesthetics, innovation, material quality, and complexity of past executed projects.
6	• Execution Methodology	10	Clarity, feasibility, innovation, and completeness of proposed methodology for the current project.
7	• Inventory Quality	10	Quality, quantity, and readiness of physical materials and equipment proposed for use.
Total		100	Minimum Qualifying Marks: 70% of total (i.e., 70 marks).

Note:-

- Only those bidders who score 70% or above in the Technical Evaluation shall be considered for opening of the Financial Bid.
- The evaluation shall be carried out strictly based on the documentary evidence and presentation made before the Technical Evaluation Committee. The decision of the committee shall be final and binding.

(Signature of the tenderer/ bidder)

With company seal/rubber stamp

BoQ**(Agency needs to quote in financial envelope for published tender online)**

The Financial Bid must be submitted online in the .XLS format provided with the tender. The Financial Bid Format is as given below:

PRICE BID FORMAT

Sl. No.	Item Description	Qty.	Unit	Basic Rate (INR)	GST (%)	TOTAL inclusive of GST (INR)
1.	Event Management Charges for organizing the WRO-Nationals 2026 at GMR, Hyderabad from 26-28 August, 2026 as per the BoQ-Nationals attached at Annexure – P1 . Note: The Break-up of the cost mentioned MUST be submitted in the Cost Break-up Envelop in the Financial Envelop as per the BoQ items mentioned in the BoQ-Nationals-2026 document.	01	Event			
2.	Event Management Charges for organizing the WRO-APAC 2026 at GMR, Hyderabad from 25-27 September, 2026 as per the BoQ-Nationals attached at Annexure – P2 . Note: The Break-up of the cost mentioned MUST be submitted in the Cost Break-up Envelop in the Financial Envelop as per the BoQ items mentioned in the BoQ-APAC-2026 document.	01	Event			
	Total Amount					

- Note: 1. Bids submitted without the break-up will not be considered valid.
2. For financial evaluation, the total amount quoted will be considered.

ANNEXURE – Bid Security Declaration

Tender No.: _____

Tender Name: _____

We, the undersigned, hereby declare that:

1. We understand that, in lieu of submission of Earnest Money Deposit (EMD), this Bid Security Declaration forms part of our bid.

2. We undertake that if we:

(a) withdraw or modify our bid during the period of bid validity; or

(b) fail to accept the Letter of Award (LoA), if awarded; or

(c) fail to execute the Agreement within the stipulated time; or

(d) fail to furnish the required Performance Security within the prescribed time,

we shall be liable for suspension/debarment from participating in future tenders of the National Council of Science Museums (NCSM) for such period as may be determined by the Competent Authority, without prejudice to any other action permissible under the applicable procurement rules and the provisions of the tender.

3. We further certify that the information furnished in our bid is true, complete and correct to the best of our knowledge and belief.

4. We acknowledge that this declaration shall remain valid for the entire period of validity of our bid.

Name of Bidder _____

Authorised Signatory _____

Name & Designation _____

Date _____

Place _____

Seal of the Firm _____

Note: This Bid Security Declaration shall be submitted on the bidder's letterhead, duly signed by the authorised signatory and uploaded along with the bid.

TENTATIVE LAYOUT OF SET-UP FOR WRO India Nationals-2026 & WRO India - APAC -2026

